



Maryland University of Integrative Health (MUIH) is one of the nation's leading academic institutions for natural medicine. For nearly 40 years, MUIH has educated and informed practitioners and leaders in health and wellness through transformative and relationship-centered programs that draw from contemporary science and traditional wisdom. Progressive graduate degrees in a wide range of disciplines are offered both on campus and online. The on-site Natural Care Center offers compassionate and affordable healthcare provided by clinical student interns in University Teaching Clinics and from highly skilled faculty practitioners. Professional and Continuing Education offers innovative and flexible lifelong learning options for integrative health and healthcare practitioners. For staff and faculty, MUIH offers a collaborative and vibrant work environment that is mission and values-driven.

Our commitment to diversity makes our organization stronger and is central to fulfilling our mission as healers. As we open ourselves to a variety of viewpoints and experiences, we naturally become more compassionate and better able to address complex problems in our community, our nation, and the world. Deepening our understanding and caring for all people propels our commitment to addressing health care disparities and reaching underserved populations with integrative health care.

MUIH is seeking to build its pool of part-time **Substitute Lead Teaching Clinic Supervisors** to act as faculty team leaders while providing instruction to and overseeing treatments performed by our master's level and doctoral level acupuncture students during their clinical training in our on-site Natural Care Center (NCC).

**Morning Clinic Shifts take place weekly during the hours of 9:00 a.m.-1:45 p.m.**

**Evening Clinic Shifts take place weekly during the hours of 3:30-8:15 p.m.**

### **Responsibilities/Duties including essential functions**

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Lead Teaching Clinic Supervisor Duties:**

- Act as primary faculty for clinic courses as assigned, including the assessment and grading of students registered in the employee's course section, through direct supervision of said students and/or in consultation with all other Clinic Faculty who may have worked with them during the trimester

- Supervise and participate in the learning experience of and acupuncture treatments administered by the student practitioners, including rapport skills, assessment, treatment planning, needling, Akabane testing, moxa, cupping, gua sha, all related paperwork, and patient management
- Oversee the appropriate, safe, effective, immediate and long-term care of the students' patients while in the NCC, while allowing students to have a key voice in treatment design and execution
- Model professional demeanor, clinical skill, and ethical behavior for student practitioners
- Provide appropriate supervision, assessment, progress monitoring, and feedback to students during their clinical training – including offering support, coaching, and motivation to facilitate students' successful completion of the clinical experience
- Discern and remember the distinction between one's own practice and a beginner's practice when supervising student practitioners
- Communicate with Teaching Clinic Supervisors and student practitioners regarding announcements and other updates related to the Student Teaching Clinic
- Fulfill the role of lead point person for
  - the accurate completion of students' end of trimester file reviews and assessments
  - any situations that may occur during the clinic shift, including emergencies
  - ensuring the policies and procedures of the Student Teaching Clinic are followed at all times
- Attend Clinic Faculty meetings once per trimester and any additional trainings for the Teaching Clinic Supervising Faculty as needed to align Clinic with the current AOM curriculum.
- Work in partnership with students, other Clinic Supervising Faculty, the NCC Director and staff, and the Director of Clinical Education as needed
- Substitute for and/or trade with other Teaching Clinic Supervising Faculty as schedules permit, to insure a seamless clinic experience for all students and their patients.
- Notify the NCC staff when supplies are needed in either the treatment rooms or Core Group Room
- Oversee the daily maintenance and restoration to neutral of both the treatment rooms used by students during the shift and the Core Group Room
- Participate annually in Commencement activities and 1-2 acupuncture faculty meetings per year.
- Follow all MUIH policies and procedures regarding vaccinations, health requirements, and occupational safety and health training.

- Complete any and all documents required to be covered the University's insurance policy and notify MUIH immediately of any claims against the insured or the insured's license.

**Other**

- With the community culture in mind, employee will serve on committees as needed
- Perform other duties as assigned

**Education and Experience Qualifications****Required:**

- Master of Acupuncture or Master of Oriental Medicine degree
- Current license to practice acupuncture in the state of Maryland
- Minimum of 5 years of experience in a medium sized (10+ patients/wk) acupuncture practice
- Clean Needle Technique certification
- A working understanding of both Classical Five Element Acupuncture and Patterns of Disharmony

**Preferred:**

- Doctor of Acupuncture or Doctor of Oriental Medicine degree or equivalent
- Chinese Herbal Medicine training
- Adjunct faculty status or rank according to MUIH's Appointment, Rank, and Promotion Policy (ARP)
- Currently teaching in the AOM program
- Publications and/or Research

**Skills and Abilities**

- Professional demeanor
- Excellent clinical abilities with a willingness to learn new skills (including point location skills)
- Proficient practice management skills
- Highly developed interpersonal, and communication skills
- Leadership skills

**Work Environment/Physical Requirements**

This job operates in a professional office environment. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

**DISCLAIMER:** This job description indicates in general the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of an incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of an incumbent. An incumbent may be asked to perform other duties as required.

To apply, please visit: <http://muih.hrmdirect.com/employment/job-opening.php?req=1174764&#job>