Pacific College of Oriental Medicine is hiring for the position of Director of Clinical Services (DCS) at our San Diego campus.

**Job Summary:** The DCS oversees the daily functioning of the Pacific College Clinic and is responsible for the delivery of the College’s clinical training program in compliance with the California Acupuncture Board, ACAOM and WASC accreditation organizations. The DCS oversees the training and supervision of all clinic administrative staff, faculty, and students. Conducts and inspires staff development, oversees process improvements, and facilitates communications with other departments throughout Pacific College including Chicago and New York campuses.

**Essential Job Skills:**
- Exceptional leadership
- High level interpersonal and interprofessional communication
- Knowledge of all areas of responsibility
- Ability to communicate as needed effectively with faculty, staff, students, and accrediting organizations
- Cooperation, dependability, orderliness
- Ability to troubleshoot and create solutions

**Education and Experience:**
- At least 5 years of managerial and/or operational experience
- Prefer experience working in a clinical environment
- Excellent customer service skills

**Application Deadline/Procedures:** To apply, please send a cover letter describing qualifications, and resume/CV to TPowers@pacificcollege.edu. The application deadline is June 8, 2018.

Pacific College of Oriental Medicine is one of the oldest and largest accredited institutions training professionals in the areas of Oriental medicine, acupuncture, massage and Chinese herbal medicine. Founded in 1986, with the mission of training primary healthcare providers in the field of Oriental medicine. Pacific College has campuses in New York, San Diego, and Chicago, and features an esteemed faculty of professors from around the globe that conduct ongoing research and educate approximately 1,000 students every year.

We offer the opportunity to work with a dynamic team of professionals. We are committed to creating a diverse community of faculty, staff, and students.

Pacific College of Oriental Medicine is an Equal Opportunity Employer. Applicants are considered on the basis of their qualifications for the position without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age, marital status, disability, veteran's status or any other personal trait protected by federal, state or local law.