



OREGON COLLEGE *of* ORIENTAL MEDICINE

ocom.edu | 75 NW Couch Street, Portland, OR 97209 | 503-253-3443

Chair of Integrative Medicine

Are you looking for an opportunity to work for an organization that is helping to change our world for the better? If so, Oregon College of Oriental Medicine (OCOM) might be the perfect place for you.

Our campus and offices are in the heart of Old Town Chinatown, in the LEED Gold certified remodel of the former Globe Hotel building. Tom McCall Waterfront Park and the Willamette River are just a block away. You'll also enjoy easy access to the MAX Light Rail, other mass transit, and cycling routes.

OCOM is a nonprofit graduate medical school in Portland, Oregon. Our mission is to transform health care by educating highly skilled and compassionate practitioners, providing exemplary patient care, and engaging in innovative research within a community of service and healing. OCOM's primary activities are providing studies for specialized graduate degrees; operating two teaching clinics, providing affordable care for patients and hands-on experience for student interns; and conducting acupuncture and Chinese medicine research. *For more information about the college, please visit ocom.edu.*

We are seeking a **Chair of Integrative Medicine** to join our team. This is a 32-hours-per-week position with a salary of \$65,000-70,000, with benefits (full-time equivalent of \$81,250-87,500), depending on academic background and experience.

Position Summary

This position is responsible for providing academic and administrative leadership, curriculum development, assessment, and teaching for the Integrative Medicine department in OCOM's master's and entry-level doctoral programs. This department includes courses in basic and clinical sciences, professional development, and research. The Chair will serve as a model and mentor for faculty, set standards for professionalism within the department, and participate in activities that support the mission of the college.

OCOM seeks an individual with experience teaching at the graduate level, interest in academic leadership in higher education, an understanding of research, a background in clinical practice, strong interpersonal communication skills, and a dedication to academic and clinical excellence. The ideal candidate for this position exhibits many of the qualities listed below.

Essential Functions

- Recruit, develop, and retain qualified department faculty in collaboration with the Dean of Master's Studies
- Advise and mentor department faculty
- Serve as primary representative for student concerns about the department
- Collect and review syllabi and work with faculty for the continuing development of their course syllabi, in consultation with the Dean of Master's Studies
- Participate in faculty evaluation and programmatic assessment in collaboration with the Dean of Master's Studies to ensure department, overall program, and institutional effectiveness
- Teach classes and/or or serve as clinical supervisor as assigned by the Dean of Master's Studies
- In the performance of teaching duties, provide student assessment data as directed by the Dean of Master's Studies.

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- Work with department faculty and the Dean of Master's Studies to develop curriculum of the Integrative Medicine department
- Lead department meetings
- Serve on college Academic Steering Committee
- Serve on the admissions committee to ensure matriculation of qualified applicants
- Assist Dean and Assistant Dean of Master's Studies with budget planning and preparation
- Participate in college service activities
- Perform all tasks required by the agreement or as assigned by the Dean of Master's Studies
- Serve as a model of professionalism while executing all functions of this job description
- Support the mission of Oregon College of Oriental Medicine
- Abide by the policies of Oregon College of Oriental Medicine

Knowledge, Skills, and Abilities

- Able to effectively instruct students in principles of integrative medicine
- Able to lead teams and committees with a collaborative leadership style
- Able to effectively manage and communicate with faculty members
- Able to teach one or more biomedicine courses such as Anatomy and Physiology and/or Living Anatomy (Surface Anatomy), and/or Integrated Western Medicine (systems-based courses in biomedical clinical assessment that incorporate pathology and pharmacology)
- Academically and professionally prepared for assigned didactic and clinical duties as directed
- Working knowledge of basic computer software to include but not be limited to the Microsoft Office Suite and Google Docs
- Strong verbal, written, and interpersonal communication skills

Preferred:

- Administrative experience

Education and Experience

- Terminal degree in acupuncture, acupuncture and Oriental/Chinese medicine, or other terminal clinical degree such as naturopathic medicine, chiropractic, or Western medicine; NP, PA, or master's degree with significant experience will be considered
- A minimum of three years graduate teaching experience
- Evidence of scholarly activity
- For clinical assignments, an Oregon license to practice acupuncture or eligible for such a license, and a minimum of five years of full-time clinical experience and no sanctions against a license in any field in any state
 - Successful NCCAOM Examination in herbal medicine or equivalent required
 - **Minimum** five year's licensure with no sanctions against any license
 - Current CPR/First Aid/AED certification
 - Experience with insurance billing (i.e., ICD-10, E&M and CPT coding)
 - Experience performing orthopedic and neurological exams
 - Experience practicing in an integrative medicine environment a plus

Preferred:

- Department chair or other academic administration experience
- Participation in professional organizations
- Experience with innovative educational methods (e.g., case-based learning)
- Online teaching experience

To Apply

Please send cover letter and CV (.pdf format only) to **HR@ocom.edu**. In your cover letter, please answer the question, "How would this position at OCOM fit with your long-term professional goals?"

The Dean of Master's Studies will evaluate candidates. We encourage you to apply early.

Notice of Nondiscrimination

OCOM recognizes the individual dignity of each employee, student, patient, volunteer, and job applicant. OCOM does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, marital or familial status, sexual orientation, gender identity, veteran status, or any other basis prohibited by local, state, or federal law.

Title IX of the Education Amendments of 1972 prohibits discrimination based on sex in educational programs, including areas such as admissions, financial aid, scholarships, course offerings and access, employment, and other services. Title IX protects students and employees, both male and female, from unlawful sexual harassment, including sexual violence, in college programs and activities. OCOM has designated a Title IX Coordinator to whom questions or concerns about this notice should be addressed: Amber Appleton, 75 NW Couch Street, Portland OR 97209, or **titleix@ocom.edu**.

This policy complies with the spirit and the letter of applicable federal and local laws, including Title IX of the Education Amendments of 1972 and its implementing regulations, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990.